



## Requesting a Workshop

The Center for Academic Services can provide workshops for TCU organizations and residence halls. At least two weeks' notice should be provided to arrange the event.

Contact Name: \_\_\_\_\_

Contact Email or Phone: \_\_\_\_\_

Organization: \_\_\_\_\_

Requested Date(s): \_\_\_\_\_

Day of the Week:     \_\_\_ M \_\_\_ T \_\_\_ W \_\_\_ R \_\_\_ F

Proposed Time: \_\_\_\_\_ AM or PM \_\_\_\_\_


Topic: \_\_\_\_\_

Room Location: \_\_\_\_\_

Will a computer and projector be available? \_\_\_ Y \_\_\_ N

Estimated attendance: \_\_\_\_\_

Please return this form to Deidra Turner [d.r.turner@tcu.edu](mailto:d.r.turner@tcu.edu) or TCU Box 297710



*The Center for Academic Services  
strives to equip students with the  
knowledge and skills to make  
responsible decisions and to  
empower them to identify and  
achieve their academic and  
personal goals.*

