Meeting with My Professors

Much of your academic experience in college is focused on the time you spend in class. However, it is important to get to know your professors outside of class as well.

The student success literature states: Faculty-student interaction outside the classroom is positively correlated with student learning and development.

Try to gain a better understanding of what is required in the class and what you need to do to guarantee your successful completion. Most professors provide their contact information on the first page of the class syllabus.

Contact 1-2 of your professors this semester to introduce yourself.

Complete the following chart about your contact with professors.

<table>
<thead>
<tr>
<th>Course</th>
<th>Professor</th>
<th>Date of Meeting</th>
<th>Topics to Discuss</th>
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With your College 101 Mentor, brainstorm some potential questions to ask your professor(s):

Visit your professor’s webpage to get ideas for questions and to explore his/her interests and background.

COLLEGE 101 MENTOR USE:

Student should complete this section by: ____________________________

Student has completed Meeting with My Professors plan □Yes □No

College 101 Mentor initials: ____________ Date ____________
Spring 2011 Mid-Term Progress Report  
*To be completed between March 1 - 9, 2011*

Dear Professor/Instructor:

I am monitoring the academic progress of the following student. May I ask for your assistance in this endeavor? Please complete this form so that the student may return it to the Center for Academic Services by **Wednesday, March 9**. I realize that this is an extra burden on you, and I greatly appreciate your help. If you have any questions or concerns, please contact me at 817.257.7486.

Thank you,

__________________________

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To be completed by student:

Student’s Name__________________________________ ID #_______________________________

Course______________________________________ Instructor_____________________________________

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To be completed by instructor:

Please circle the student’s current grade in the course:

A          B          C          D          F          N/A at this time

Attendance (please circle one):

0-1 days missed          2-3 days missed          4-5 days missed          6+ days missed

Please check all that apply— The student:

_____ Displays a positive attitude       _____ Displays a negative attitude
_____ Participates in class             _____ Does not participate in class
_____ Submits assignments on time       _____ Submits assignments late
                                               _____ Does not submit assignments

If the student is currently having difficulty in your class, what would you recommend to help the student become successful?

__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

Instructor Signature______________________________________  Date________________________

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To be completed by student:

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